



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: December 19, 2013

RE: Fire and Ambulance Responses

For this two week period: Thursday, December 5, 2013 to Wednesday, December 18, 2013
our Department has responded to the following:

Fire Calls **41**

- 9 system activations
- 17 EMS assist
- 1 water problem
- 1 cooking fire
- 4 MVA
- 2 fire in motor home used as residence
- 1 public service
- 1 water /steam leak
- 1 electrical wiring equipment problem
- 1 oil/combustible liquid spill
- 2 dispatched/cancelled enroute
- 1 chimney fire

Ambulance Calls **90**

Mutual Aid by CVPH **13**

BUILDING INSPECTOR'S COMPLAINT REPORT: DECEMBER 17, 2013

DATE	STREET	STREET NAME	COMPLAINT	STATUS	VERBAL NOTICE OF VIOLATION, PROCESSED IN COURT	DATE
05/31/13	18	DURAND ST	PORCH NOT FINISHED	KP	CORRECTED	8/20/13
06/10/13	46	ELM ST	FENCE	KB	CORRECTED	9/4/13
07/25/13	31-35	CLINTON ST APT. # 5	GARBAGE	KP	CORRECTED	7/30/13
09/20/13	45	SAILLY AVE	COUCH ON CITY PROPERTY	KP	CORRECTED	9/24/13
09/23/13	44	SAILLY AVE	CHAIR ON CITY PROPERTY	KP	CORRECTED	9/23/13
09/24/13	53	OAK ST	TOILET ON FRONT LAWN	KP	CORRECTED	9/27/13
09/27/13	5	LOZIER PL	WATER IN BASEMENT	KP	NO VIOLATION TO CORRECT	
10/18/13	19	STETSON AVE	COUCH ON CURB	KP	CORRECTED	10/23/13
11/08/13	79	BOYNTON AVE	NO ELECTRIC	KP	CORRECTED	11/18/13
11/19/13	72	COURT ST	TRASH DOWN DRIVEWAY	KP	NO CORRECTION REQUIRED	
11/19/13	74	COURT ST	TRASH DOWN DRIVEWAY	KP	NO CORRECTION REQUIRED	
12/10/13		SAILLY AVE	STREET LIGHT GOES OUT EVERY NIGHT	KP	CORRECTED	12/10/13

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
12/10/13	264	MARGARET ST	ELECTRICAL ISSUES	CB		CORRECTIVE ACTION IN PROCESS	
12/10/13	11	MONTCALM AVE	COUCH ON CITY PROPERTY	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	12/10/13
12/12/13	58	BROAD ST	SMOKE DETECTORS, CANNOT LOCK DOORS	KB		CORRECTIVE ACTION IN PROCESS	
12/16/13		NORTH END	SIDEWALKS NOT CLEARED OF SNOW AND/OR ICE	KP		CORRECTIVE ACTION IN PROCESS	
12/2/13	162	CORNELIA ST	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	12/3/13
12/4/13	162	CORNELIA ST	FURNITURE NEAR THE STREET	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	12/11/13
12/6/13	63	BRINKERHOFF ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
12/9/13	5107	NORTH CATHERINE ST	OVER OCCUPANCY	CB		CORRECTIVE ACTION IN PROCESS	


CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Nov 2013

	REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	0.00		0.00
Bingo Licenses (State)	1-0632	0.00		0.00
Bingo License Fees 3%	25-2540	404.87		404.87
Building Permits	25-2555	9286.08		9286.08
Circus License	25-2502	0.00		0.00
City Code	12-1255	0.00		0.00
Code Civil Compromise	26-2614	150.00		150.00
Contractor Fees	25-2557	570.00		570.00
Dog Licenses	25-2542	243.50		243.50
State Neuter/Spay surcharge			37.00	37.00
Extract of Records	12-1255	29.25		29.25
Game of Chance Lic. (City)	25-2541	0.00		0.00
Game of Chance Lic. (State)	1-0632	0.00		0.00
Gas Permits	15-1540	695.00		695.00
Going Out of Business Lic	25-2509	0.00		0.00
Hauler's Licenses	25-2505	130.00		130.00
Housing Code	21-2110	0.00		0.00
Impound Fees	15-1550	100.00		100.00
Interest Temp	1124-2401	16.51		16.51
Jeweler's Licenses	25-2503	0.00		0.00
Marriage Licenses	25-2545	262.50	337.50	600.00
Notary Fees	12-1255	10.00		10.00
Peddler/Vendor Licenses	25-2503	0.00		0.00
Returned Check Charges	12-1255	0.00		0.00
Sign Permits	25-2590	50.00		50.00
Specifications	T-30		0.00	0.00
Special Use Permits	21-2110	0.00		0.00
Subdivision Fee	21-2110	0.00		0.00
Subdivision Ordinance	12-1255	0.00		0.00
Taxi Operator's Licenses	25-2507	200.00		200.00
Taxi Vehicle Licenses	25-2504	580.00		580.00
Tree/Stump Removal License	25-2508	0.00		0.00
Vital Statistics	16-1603	3457.00		3457.00
Zoning Ordinances	21-2110	0.00		0.00
Zoning Variances	21-2110	800.00		800.00
OTHER REVENUE				
Riverwalk				
1127-2753		0.00		0.00
Auditorium				
1127-2752		0.00		0.00
Centennial Plaques				
1127-2705		0.00		0.00
Centennial Books				
1127-2656		0.00		0.00
RECOVERED FUNDS				
Telephone				
1-1410000-4414		0.00		0.00
Postage				
1-1410000-4470		1.00		1.00
Print & Copy				
1-1410000-4431		6.00		6.00
DISBURSEMENTS:		\$16,991.71	\$374.50	\$17,366.21
N.Y.S. Dept of Health	\$337.50	Check No 1288		
N.Y.S. Dept of Ag & Mkts	\$37.00	Check No 1289		
		Total Paid Others:		\$374.50
ADJUSTMENT: None				\$0.00
Chamberlain (Spec. Deposits)	\$0.00	Check No - - -		
Chamberlain (Net Revenues)	\$16,991.71	Check No 1290		
		Amount Due City Chamberlain:		\$16,991.71
				\$17,366.21

Dated at Plattsburgh, New York


Keith A. Herkalo,
City Clerk

13-Dec-13



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: (518) 563-7707
Fax: (518) 563-6426

December 17, 2013

Honorable Mayor Donald Kasprzak
Members of the Common Council
City Clerk
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

Please be advised that the Zoning Board of Appeals held a Public Hearing on December 16, 2013,
at 7:00 PM in the Common Council Chambers to hear:

APPEAL

APPLICANT

REQUEST

1987

62 BRINKERHOFF LLC
62 BRINKERHOFF STREET

CLASS A VARIANCE
USE VARIANCE TO CREATE
5 APARTMENTS IN RH
ZONING DISTRICT WHICH
ALLOWS ONLY ONE UNIT
POSTPONED ON THE BOARDS' BEHALF

Joseph McMahon
Building Inspector

JM/dj

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
City of Plattsburgh Common Council							
Name of Action or Project: Enactment of City of Plattsburgh Mooring Law							
Project Location (describe, and attach a location map): surface waters and underwater lands of Lake Champlain from the northerly to the southerly bounds of the City of Plattsburgh extending 1500 ft							
Brief Description of Proposed Action: This law is enacted pursuant to New York State Navigation Law §46-a and regulates the placement of moorings in the waters of Lake Champlain within the boundaries of the City of Plattsburgh.							
Name of Applicant or Sponsor: City of Plattsburgh		Telephone: 518-536-7518					
		E-Mail: kfarrington@cityofplattsburgh-ny.gov					
Address: City Hall, 41 City Hall Place, Plattsburgh, NY 12901							
City/PO:		State:	Zip Code:				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input type="checkbox"/>						
3.a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres							
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland							

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input type="checkbox"/> YES _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>City of Plattsburgh</u>		Date: <u>December 3, 2013</u>
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Common Council has determined that the action will not have a significant environmental impact because:

1. The law does not encourage or authorize an action [the placement of moorings] that is not permitted under existing law.
2. The law regulates the location of moorings to avoid conflict over littoral rights, insure shoreline access and provide standards for spacing moorings to avoid collisions between moored vessels.
3. The placement of a large number of moorings, as in Marinas, may have an environmental impact. However, the establishment of a marina is an action that requires zoning and planning approval and a mooring permit. The environmental impacts from marinas are assessed in connection with permit issuance for such facilities.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Common Council City of Plattsburgh	December 19, 2013
Name of Lead Agency	Date
Donald M. Kasprzak	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Local Law P-3 of 2013; CITY OF PLATTSBURGH MOORING LAW

Introduced by Councilor Jackson at a regular meeting of the Common Council held on December 5, 2013.

Moved by: Councilor _____

Seconded by Councilor _____

Be it enacted by the Common Council of the City of Plattsburgh, as follows:

Section 1. Title This local law shall be known as the "City of Plattsburgh Mooring Law" and shall be cited as Chapter 200 of the City Code.

Section 2. Purpose and Authority

The purpose of this local law is to regulate the placement, construction and use of moorings in the waters of Lake Champlain adjoining the City of Plattsburgh to a distance of fifteen hundred (1500) feet from shore as authorized by the New York State Navigation Law §46-a and the Municipal Home Rule Law, to protect the interests of waterfront property owners and the general public.

Section 3. Applicability of this Law.

On and after the *effective date*, this law shall apply to all moorings within the City of Plattsburgh that are located within 1500 feet of the mean high water mark of Lake Champlain. This law does not abrogate the regulatory authority of the New York State Department of Environmental Conservation (hereinafter referred to as the DEC), New York State Office of General Services (hereinafter referred to as the OGS) or the U.S. Army Corps of Engineers (hereinafter referred to as the Corps of Engineers), nor does it release anyone from compliance with regulations issued by these or other Federal or State agencies having jurisdiction over the use of public waterways. All moorings shall comply with this and all other applicable laws and regulations of the City, DEC, Corps of Engineers and any other New York State and federal laws, agencies and authorities having jurisdiction. The provisions of this law do not apply to lakeshore parcels owned by New York State or the United States.

Section 4. Definitions

For the purposes of this law the following definitions shall apply:

draft dated: November 25, 2013

revised 11/27/2013

revised 12/16/2013

Boat - Any vessel requiring State or Federal registration for use on public waters.

Lakeshore Owner - The person or persons holding a fee simple title to the Lakeshore Parcel.

Lakeshore Parcel - A parcel of land bordering on the shore of Lake Champlain.

Littoral Rights Line – littoral rights lines are imaginary lines that extend into the lake and define the littoral rights of adjoining lakeshore parcels.

Marina – A lakeshore business engaged in the sale or rental of dock or mooring space.

Mean High Water Level - The approximate average of the low water level and high water level for Lake Champlain which as of the date of adoption of this law has been determined by the New York State Department of Environmental Conservation to be 99.8 feet.

Mooring means a float, buoy, chain, cable, rope, and anchor that cannot be stowed on the boat and to which a boat can be made fast.

Mooring Area means the water area between a lakeshore parcel's littoral rights lines as limited or circumscribed by a setback requirement.

Other Land Uses - All types of land uses on the lakeshore except Marinas.

Setback means a linear distance from a Littoral Rights Line beyond which moored vessels may not encroach.

Tie Line – The straight line extending between the points where boundaries of a lakeshore parcel intersect the mean high water mark.

Waterside - The lakeside of the mean high water mark.

Section 5. Permit Requirements, Application Procedures and Fees.

- A. A mooring permit is not required for a lakeshore parcel with four or less moorings.
- B. All Marinas shall have a mooring permit for existing and new moorings.
- C. The mooring permit application may require the following information:
 - 1. A Plan drawn to scale showing the location of existing and proposed moorings in relation to littoral rights lines; the depth of the lakeshore bottom at mooring anchor locations; the required setback distances of moorings from littoral rights lines and between mooring anchors; the location of docks, beaches or other landing areas where moored boats may dock or land dinghies; any required channel or mooring lights.

draft dated: November 25, 2013

revised 11/27/2013

revised 12/16/2013

2. A copy of any required State or Federal permit for moorings, or a certification and explanation as to why none are required.
 3. The identification of moorings reserved for transient boaters, if any.
 4. Such other information as the Code Enforcement Officer determines is necessary for a complete application.
- D. Site plan approval, pursuant to Chapter 270 of the City Code, is required for a new Marina with moorings and to increase in the number of moorings at an existing Marina.
- E. The Code Enforcement Officer is authorized to issue mooring permits and enforce the requirements of this Chapter.
- F. The annual fee for a mooring permit shall be as follows; which fee may be amended from time to time by resolution of the Common Council.

Number of Moorings	Permit Fee
0-4	None Required for non Marina Uses
5 to 25	\$250.00
Over 25	\$20 for each mooring over 25

Section 6. Number, Placement and Configuration of Moorings

- A. The boundaries of a lakeshore parcel shall be presumed to be as shown on the City of Plattsburgh Real Property Tax Maps.
- B. Marinas. A Marina lakeshore parcel must have a tie line at least 200 feet in length. A Marina whose tie line is 200 to 249.99 feet in length is permitted to have a maximum of 75 moorings, plus 20 moorings for each additional 50 feet of tie line length. Where a lakeshore owner owns adjoining waterfront parcels, the parcels may be considered as one parcel to determine tie lines and littoral rights lines.
- C. Other Lakeshore Parcel Uses. For all other lakeshore parcel uses, including residential and commercial uses, the maximum number of moorings allowed is as follows:

Lake Shore Parcel Tie Line Length	Maximum Number of Moorings
1 to 99.99 feet	4
100 to 199.99 feet	6
Over 199.99 feet	For each additional 50 feet 1 mooring is permitted

draft dated: November 25, 2013
revised 11/27/2013
revised 12/16/2013

- D. Moorings shall be located within a lakeshore parcel's mooring area.
- E. Marina mooring setback requirements:
 - 1. Moorings must be placed so that in all wind directions no part of a moored boat is closer than thirty (30) feet from a littoral rights line.
 - 2. Moorings must be placed so that in all wind directions no part of a moored boat will be closer than thirty (30) feet from another moored boat.
- F. The lakeshore owner shall obtain any required State or Federal permit for the placement of a mooring.

Section 7. Site Plan Approval.

- A. A Marina with a site plan that was approved before the effective date of this law is not required to obtain site plan approval unless the number of moorings is proposed to be increased. An applicant for a Marina mooring permit shall provide a copy of the approved site plan for the marina and note any changes to the site since the date of approval.
- B. The design, method of construction, number and placement of moorings, docks and other improvements on or in the water are not subject to Planning Board review.
- C. Where Site Plan approval is required, the following requirements and standards shall apply:
 - 1. The purpose of requiring site plan review is primarily to determine the adequacy of parking, marina waste pump out facilities and trash receptacles.
 - 2. The applicant shall certify the number of moorings and boat slips that existed as of the effective date of this Chapter.
 - 3. In determining whether an adequate number of parking spaces is provided, the Planning Board shall apply the following standards:
 - a. The parking requirements for on site uses, such as restaurants, retail shops, repair shops shall be calculated based on parking requirements for such uses in Chapter 270.
 - b. The parking space requirements for boat slips and moorings shall be as follows:

	Number	Ratio
Wet slips	50 and under	2 slips/1 parking space
	51 and over	3 slips/ 1 parking space
Mooring	50 and under	4 moorings/1 space
	51 and over	5 moorings/1 space

c. The Planning Board is authorized to grant variances from the parking requirements of this section in accordance with the standards for granting area variances set forth in Chapter 270.

1. Short term parking or standing areas shall be designated for loading and unloading goods and passengers going to moored boats.
2. Docking or beaching areas shall be designated for mooring dinghies. One space shall be provided for every four moorings or fraction thereof.
3. To determine the adequacy of parking, the applicant may be required to submit a plan for the entire marina site showing land based improvements, parking spaces, drives and fire lanes.
4. The location and capacity of boat pump out stations and trash receptacles shall be shown to determine if they are of sufficient size for demand generated by the additional moorings.

Section 8. Determination of Littoral Rights Lines.

- A. A lakeshore parcel's boundaries are presumed to be as shown on the real property tax maps of the City of Plattsburgh.
- B. The Littoral Rights Lines of a lakeshore parcel shall be determined as follows:
 1. Where a lakeshore parcel's shoreline is not an approximately straight line, the shoreline may be segmented to establish base lines that follow the general trend of the shoreline segments. The baseline of a straight shoreline segment shall be a line drawn between the ends of the straight line segment. The baseline of a cove shall be a line drawn between the headlands of the cove.

2. The littoral rights line shall be established along a line perpendicular to the baseline where it intersects the lakeshore parcel's lateral boundary at the shoreline.
 3. The littoral rights lines, extended 1500 feet from the mean high water level of the lakeshore parcel, shall be the lateral boundaries of a lakeshore parcel's mooring rights area.
- C. Where the Code Enforcement Officer determines the method of establishing littoral rights lines under section 8 B does not accord reasonably proportionate mooring areas to adjoining lakeshore parcels, taking into consideration each parcel's baseline length, he is authorized to determine the littoral rights lines by applying one of the other methods set forth in New York Office of General Services Rules and Regulations Title 9, Part 274. The Code Enforcement Officer's determination is not appealable to the Zoning Board of Appeals, but may be reviewed in an Article 78 proceeding.
- D. The Littoral Rights Lines of Real Property Tax Parcels 194.17-1-2, 194.17-1-1, 270.20-1-2.31, 2.32, 270.20-1-3, 221.8-2-1, 221.12-2-13, 221.16-1-17.3 shall be as shown on the maps annexed as Appendix 1 which are made a part of this law.

Section 9. Encroaching Moorings

- A. A mooring, or any part of a mooring, that is owned, has been installed or is leased by someone other than the lakeshore parcel owner whose mooring area the mooring is located in, shall be removed by the mooring owner, installer or lessee on or before April 15, 2014 unless the lakeshore parcel owner gives his written consent for the mooring to remain.

Section 10. Design, Installation, Inspection and Maintenance of Moorings.

- A. The mooring owner is responsible for the design, installation, inspection and maintenance of moorings.
- B. The mooring owner shall repair or replace any component that shows wear or other deterioration that might cause a boat to break free from the mooring.
- C. The mooring owner shall inspect all mooring components annually and file a report with the Building Inspector's office certifying that moorings were inspected and describing any repairs that were made.

Section 11. Fines, Civil Penalties, Enforcement and Other Remedies.

- A. Classification of Offense. A violation of this Chapter shall be an unclassified misdemeanor for the purpose of conferring jurisdiction and establishing fines for violations. A violation shall not be punishable by a sentence of imprisonment, but shall be punishable by a fine.

draft dated: November 25, 2013

revised 11/27/2013

revised 12/16/2013

- B. A violation by a corporation is punishable by a fine under Penal Law §80.10
- C. A violation of this Chapter may be prosecuted in a civil proceeding. A violation shall be punishable by a civil penalty.
- D. Each week that a violation continues shall constitute a separate violation. A week shall commence at 12:01AM the day after service of Notice of a Violation. A week shall end at 12:00 PM of the eighth day following service.
- E. In addition to a fine or civil penalty, the City shall be entitled to recover the cost of any surveying expense incurred in proving a violation and reasonable attorney's fees incurred in prosecuting a violation of this Chapter.
- F. Fines; Civil Penalties. A Violation shall be punishable by a fine or civil penalty as follows:
 - 1. Section5; installation of a mooring without a mooring permit, \$500 per mooring.
 - 2. Section 6; installation of a mooring in, or failure to remove an encroaching mooring from a required setback area, \$500 per mooring.
 - 3. Section9; installation of a mooring, or failure to remove an encroaching mooring, in an a lakeshore parcel owner's mooring area, \$500 per mooring.
 - 4. Fines and Civil Penalties for violations of this Chapter may be amended by Common Council Resolution.
- G. Enforcement.
 - 1. The Corporation Counsel, Code Enforcement Officer, Housing Code Inspector, Municipal Code Inspector or a Police Officer is authorized to bring enforcement proceedings for violations charged as a misdemeanor.
 - 2. The Corporation Counsel is authorized to bring civil enforcement proceedings.

Section 12. If any clause, sentence, paragraph, subdivision, section or part of this chapter shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered.

Section 13. Effective Date. This Chapter shall become effective on March 1, 2014

On Roll Call:

Voting in favor:

Voting against:

draft dated: November 25, 2013
 revised 11/27/2013
 revised 12/16/2013

The foregoing local law # ___ of 2013, City of Plattsburgh Mooring Law, is hereby approved following a duly noticed public hearing held before the Common Council on December 19, 2013.

Date: December ___, 2013

Donald M. Kasprzak, Mayor

draft dated: November 25, 2013
revised 11/27/2013
revised 12/16/2013

Appendix 1.

See: Section 8 D of City of Plattsburgh Mooring Law

1 of 3



draft dated: November 25, 2013

revised 11/27/2013

revised 12/16/2013

Appendix 1.

See: Section 8 D of City of Plattsburgh Mooring Law

2 of 3



draft dated: November 25, 2013
revised 11/27/2013
revised 12/16/2013

Appendix 1.

See: Section 8 D of City of Plattsburgh Mooring Law

3 of 3

SEE NEXT SHEET

draft dated: November 25, 2013
revised 11/27/2013
revised 12/16/2013



draft dated: November 25, 2013
 revised 11/27/2013
 revised 12/16/2013



September 19, 2013

Dear Mayor Kasprzak,

The Clinton County Strategic Tourism Planning Committee (STPC), acting as a designated agent for the City of Plattsburgh, was awarded \$32,000 through the first round of KEY WATERFRONT REVITALIZATION PROJECT ADVANCEMENT grants for the "Beach Project."

There are three components outlined in a feasibility study proposal done by AES. The proposed concept plans, along with corresponding budgets, are attached to this letter. Phase I totals \$45,000 which exceeds the grant allocation by \$13,000. The three components in Phase I include a site inventory and action plan as well as an archeological and preliminary environmental assessment. These three components would need to be accomplished before any work or improvements could be done at the beach site. For this reason, I am writing on behalf of the STPC to ask the City of Plattsburgh to allocate \$13,000 from the Capital Project H7440.40 (Beach Analysis and Site Design) to bring total funding for Phase I of the Beach Project to the \$45,000 needed. This capital project was originally established prior to the beach plan coming to fruition and was aimed at doing site analysis of the beach property for similar purposes. The establishment of this project fits perfectly with the mission of the beach redevelopment plan.

The City's investment of \$13,000 now would result in:

- Better coordination of all the grant-funded projects, including the Vision Document.
- Comprehensive integration of Strategic Tourism Planning Committee efforts and City efforts, thus eliminating any overlap and maximizing the use of grants and taxpayer funds.
- Quicker completion of the initial work needed at the beach site which will better positioning it for the next round of waterfront revitalization grant funding.
- An increase in funds to match available grants.
- The beach site being closer for any type of development.

Thank you for your consideration of this request to help further the feasibility study and our vision for the development of the City Beach.

Sincerely,

Steve Peters

Superintendent of Recreation | City of Plattsburgh, Plattsburgh, NY 12901 | p: 518.324.7709

Carlin, Beth

From: Brayton, Bryan K.
Sent: Tuesday, December 10, 2013 10:28 AM
To: Carlin, Beth
Subject: Managed Printing Information
Attachments: doc00118020131125165411.pdf; City of Plattsburgh Managed Printing RFP Final.docx

Beth,

Below is a quick summary. Included as attachments are the RFP itself and SymQuest's response.

Thanks,
Bryan

Managed Printing Services RFP Summary

As described in the RFP document, we advertised publicly for a Managed Printing Services contract. The general goals of the RFP were to reduce printing, consolidate devices, streamline supply ordering and service maintenance, increase our reporting ability, and to reduce cost overall.

Respondents were asked for a point-by-point response to 21 specific items, as well as details on their experience and staffing levels. An outline of their proposed plan, details on reporting, and specific fleet-wide pricing structures were also required.

We received exactly one response, from SymQuest Group, Inc. Their proposal was reviewed by Councilor Jackson and me and found to meet the requirements of the RFP. Bottom line, all inclusive pricing from the SymQuest response was as follows:

Black and White Laser Printers - \$0.0095 per page

Color Laser Printers - \$0.029 BW and \$0.098 color per page

Large Multifunction Devices:

Black and White - \$0.0049 per page

Color - \$0.046 per page

There are no other costs to us from SymQuest.

Based on the RFP response and pricing, the Infrastructure Committee recommends awarding the contract to SymQuest Group, Inc.



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: December 13, 2013
MEMO TO: Mayor Kasprzak
FROM: Richard Marks
RE: Finance -- Budget Transfer

It is being requested from the City Chamberlain to adjust amounts for the 2013 Budget as follows:

Decrease Appropriation:	Contract Services	1-1310000-4430	\$2,832.00
Decrease Appropriation:	Training/Education	1-1310000-4461	\$1,000.00
Increase Appropriation:	Office Equipment	1-1310000-2200	\$3,832.00

This request will provide an increase to the 2013 budgeted appropriations for office equipment in the Finance Department for 9 computer conversions from Windows XP to Windows 7 with a corresponding decrease to the 2013 budgeted appropriations for contract services and training and education available from program expense changes. This adjustment increases and decreases the 2013 General Fund Budget by \$3,832.00, equally, creating no change in the total budget.

Thank you for your attention to this request.

Cc: Carole Garcia



City of Plattsburgh, NY
41 City Hall Place
Plattsburgh, NY 12901

ADOPT-A-SPOT PROGRAM APPLICATION

Please print your name or group name as you would like it to appear on the Adopt-A-Spot sign.
Include website and or phone number if desired:

CASE Family & Friends

PHONE: 518-565-6964 E-MAIL: CCCcase.51@gmail.com

MAILING ADDRESS:

Street or PO Box 53 Lorraine St.

City Plattsburgh State N.Y. Zip 12901

Type of Adopter ☐ Individual ☒ Family ☐ Non-profit ☐ Civic Group

☐ Business ☐ Government ☒ Other & Friends

Type of Adoption ☒ Street or Avenue (Litter Control) ☒ Green Spot ☒ Trail Section

Please list specifically the area you or your group is interested in adopting. Enter the closest nearby street address or describe the intersection in detail, and describe the work you plan to do:

Welcome Dock - entire piece of property. Our intention

is to keep Welcome free of litter & debris. In addition to
any city property along C. Ave. & Lakeshore from H-Pacific to S.
Approved by Plattsburgh City Council: ☐ Yes ☐ No - if no, state reason below Boundary of Welcome
Dock.

Date: _____

The section below is to be completed by City of Plattsburgh Employees:

Sign Posted (Note exact location and then provide signature)

Date / Time